

**FINAL APPROVED**

**ADVISORY BOARD ON GENETIC COUNSELING  
MINUTES**

**October 1, 2018**

The Advisory Board on Genetic Counseling met on Monday, October 1, 2018, at 1:00 p.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** John Quillin, PhD, MPH, MS, Chair  
Matthew Thomas, ScM, CGC  
Heather Creswick, MS, CGC  
Marilyn Foust, MD  
Lori Swain, Citizen Member, Vice-Chair

**MEMBER ABSENT:** None

**STAFF PRESENT:** William L. Harp, MD, Executive Director,  
Elaine Yeatts, DHP Senior Policy Analyst  
Colanthia Morton Opher, Deputy for Administration  
Denise Mason, Licensing Specialist

**GUESTS PRESENT:** Gail-Ann Samuel, Student

**CALL TO ORDER**

Dr. Quillin called the meeting to order at 1:08 p.m.

**EMERGENCY EGRESS PROCEDURES**

Dr. Harp announced the Emergency Egress Instructions.

**ROLL CALL**

Denise Mason called the roll, and a quorum was declared.

**APPROVAL OF MINUTES OF JUNE 4, 2018**

Ms. Swain moved to approve the minutes of June 4, 2018. The motion was seconded and carried.

**ADOPTION OF AGENDA**

Dr. Quillin moved to approve the amended agenda. The motion was seconded and carried.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

**1. Periodic Review of Regulations**

Ms. Yeatts led the Advisory in a review of the current regulations. She also informed the Advisory of the amendment to the Code of Virginia §54.1-2957.19 that removes “An applicant shall not be eligible for temporary license renewal upon expiration of Active Candidate Status as defined by American Board of Genetic Counseling.”

**2. Board member badges**

Dr. Harp told the Advisory Board that the Board of Medicine would no longer be issuing member badges. Board members will now be given a temporary badge that is to be returned at the end of each meeting.

**3. Meeting Calendar**

Mr. Opher brought to the attention of the Advisory that the next meeting was scheduled for January 21, 2019, which is a holiday. She apologized and asked the Advisory members if

**DRAFT UNAPPROVED**

they would be able to attend on of January 28, 2019 at 1:00 p.m. All members agreed to the change.

**4. Election of Officers**

Mr. Thomas nominated Dr. Quillin to serve as Chair of the Advisory Board. The nomination was seconded and carried. Mr. Thomas also nominated Ms. Swain to service as Vice-Chair of the Advisory Board. The moation was seconded and carried.

**ANNOUNCEMENTS**

Denise Mason announced that there are 188 Genetic Counselors holding licenses with the Virginia Board of Medicine; 100 of 188 the licensed Genetic Counselors are out of state. There have been 5 temporary licenses issued.

**NEXT MEETING DATE**

**January 28, 2018 at 1:00 p.m.**

**ADJOURNMENT**

The Advisory Board meeting was adjourned at 11:51 p.m.

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John Quillin, PhD, MPH, MS Chair  
Director

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William L. Harp, M.D., Executive

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Denise Mason, Licensing Specialist